

MOBILE HOME PERMIT

200 FULTON ST. SUITE 204 / SALMON, IDAHO 83467 / (208) 756-6913 EXT. 263
CITY & COUNTY BUILDING DEPARTMENT & COUNTY PLANNING & ZONING

INSTRUCTIONS

1. Please answer all of the questions on the attached application. Lack of information could delay approval. Please provide us with.

- Parcel Number
- A plot plan
- Building Plans (**Floor Plan & Foundation Plan or Tie Down Locations**)
- Lot, Block and Subdivision

R106.1 Submittal documents. Submittal documents consisting of *construction documents*, and other data shall be submitted with each application for a *permit*. The *construction documents* shall be prepared by a registered *design professional* where required by the statutes of the *jurisdiction* in which the project is to be constructed. Where special conditions exist, the *building official* is authorized to require additional *construction documents* to be prepared by a registered *design professional*.

EXCEPTION: The building official is authorized to waive the submission of construction documents and other data not required to be prepared by a registered design professional if it is found that the nature of the work applied for is such that reviewing of construction documents is not necessary to obtain compliance with this code.

R106.1.1 Information on construction documents. *Construction documents* shall be drawn upon suitable material. Electronic media documents are permitted to be submitted when *approved* by the *building official*. *Construction documents* shall be of sufficient clarity to indicate the location, nature and extent of the work proposed and show in detail that it will conform to the provisions of this code and relevant laws, ordinances, rules and regulations, as determined by the *building official*. Where required by the *building official*, all braced wall lines, shall be identified on the *construction documents* and all pertinent information including, but not limited to, bracing methods, location and length of braced wall panels, foundation requirements of braced wall panels at top and bottom shall be provided.

R106.1.2 Manufacturer's installation instructions. Manufacturer's installation instructions, as required by this code, shall be available on the job site at the time of inspection.. *i.e. trusses, wood stove inserts & other appliances, truss joists such as BCI's.*

R106.1.3 Information for construction in flood hazard areas. For buildings and structures located in whole or in part in flood hazard areas as established by Table R301.2(1), *construction documents* shall include:

1. Delineation of flood hazard areas, floodway boundaries and flood zones and the design flood elevation, as appropriate;
2. The elevation of the proposed lowest floor, including *basement*; in areas of shallow flooding (AO Zones), the height of the proposed lowest floor, including *basement*, above the highest adjacent *grade*;
3. The elevation of the bottom of the lowest horizontal structural member in coastal high hazard areas (V Zone);and

4. If design flood elevations are not included on the community's Flood Insurance Rate Map (FIRM), the *building official* and the applicant shall obtain and reasonably utilize any design flood elevation and floodway data available from other sources.

R106.2 Site plan or plot plan. The *construction documents* submitted with the application for *permit* shall be accompanied by a site plan showing the size and location of new construction and existing structures on the site and distances from *lot lines*. In the case of demolition, the site plan shall show construction to be demolished and the location and size of existing structures and construction that are to remain on the site or plot. The *building official* is authorized to waive or modify the requirement for a site plan when the application for permit is for alteration or repair or when otherwise warranted.

R106.3 Examination of documents. The *building official* shall examine or cause to be examined *construction documents* for code compliance.

R106.3.1 Approval of construction documents. When the *building official* issues a *permit*, the *construction documents* shall be *approved* in writing or by a stamp which states "REVIEWED FOR CODE COMPLIANCE." One set of *construction documents* so reviewed shall be retained by the *building official*. The other set shall be returned to the applicant, shall be kept at the site of work and shall be open to inspection by the *building official* or his or her authorized representative.

R106.3.2 Previous approvals. This code shall not require changes in the *construction documents*, construction or designated occupancy of a structure for which a lawful *permit* has been heretofore issued or otherwise lawfully authorized, and the construction of which has been pursued in good faith within 180 days after the effective date of this code and has not been abandoned.

R106.3.3 Phased approval. The *building official* is authorized to issue a *permit* for the construction of foundations or any other part of a building or structure before the *construction documents* for the whole building or structure have been submitted, provided that adequate information and detailed statements have been filed complying with pertinent requirements of this code. The holder of such *permit* for the foundation or other parts of a building or structure shall proceed at the holder's own risk with the building operation and without assurance that a *permit* for the entire structure will be granted.

R106.4 Amended construction documents. Work shall be installed in accordance with the *approved construction documents*, and any changes made during construction that are not in compliance with the *approved construction documents* shall be resubmitted for approval as an amended set of *construction documents*.

Revision Date: 11/1/11

<h2 style="margin: 0;">Permit#</h2> <p style="margin: 5px 0;">Please attach appropriate plan</p> <p style="margin: 5px 0;">City _____ County _____</p>			
<h3 style="margin: 0;">Modular Home Permit Application</h3>			
Contractor Registration# _____		No Contractor Registration Provided Signature: _____	
Job Address: _____			
RP#	Lot	Block	Subdivision:
Owner Name:		Telephone:	
Mailing Address:		City/State/Zip:	
Contractor Name:		Telephone:	
Mailing Address:		City/State/Zip:	
Dealer:		Telephone:	
Mailing Address:		City/State/Zip:	
Year		Lot Size:	If modular is a 1976 or older, you must apply to the State of Idaho for a Mobile Home Rehabilitation Compliance Certificate before a permit is issued. (208)334-3896
Model			
Size			
Modular:		Appropriate Plans must be attached	
Foundation:		Appropriate Plans must be attached	
Residential _____	Commercial _____	Stories _____	Number of dwelling Units _____
A Separate permit is required for electrical. Contact the State of Idaho (208) 332-8966			
A Separate permit is required for plumbing. Contact the State of Idaho (208) 332-8966			
Flood Plain Designation? <small>The Building Department or the City FEMA Administrator can assist you with this determination</small>		Zone: _____	Flood Plain Designations can require and elevation certificate as per the applicable development code and the requirements of FEMA so please plan accordingly.
Is this project in the Wetlands?		No	Yes
		If Yes, Delineation from U.S. Army Corps is required 1-208-522-1645	
<i>Please Continue to Reverse Side</i>			

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Lemhi County- If your construction activity will increase volume of sewage waste, alter intended use of present sewage system, intend use of an abandoned sewage system, or require a new sewage system you will need to visit with Eastern Idaho Public Health concerning any applicable rules and regulations their agency may require from you. You may contact EIPH at (208) 756-2123

This signature acknowledges you have read the above statement concerning septic activity.

Signature: _____ Date: _____

City of Salmon- Before a building permit can be issued please contact Dan Maiyo, City of Salmon Planning & Zoning Administrator with plot plan for approval. Located at **City Hall** Phone **756-3214**

Authorized Signature: _____

Comments: _____

County Treasurer- Before a building permit can be issued all property taxes are required to be paid on the modular by Idaho Code Title, Chapter, and Lemhi County Ordinance. Please contact Maryann Heiser Lemhi County Treasurer. Located at the **Lemhi County Courthouse** Phone **756-2816 ext 231**. I hereby certify that all current and/or delinquent property taxes for the modular home described above have been paid in full.

Authorized Signature: _____

This signature acknowledges that all information on this application and the attached plans are true and correct, and that the activity permitted will be conducted in full compliance with all ordinances of the City of Salmon or Lemhi County, and state and federal law; and that the activity conducted will be in full compliance with any and all conditions imposed on this permits approval or the approval of previous permits (special use permits, variances etc.) required. I have received the attached instruction sheet requiring plot plan, setbacks, inspections required etc. **This structure shall not be occupied until a temporary or Certificate of Occupancy has been issued.**

This permit expires in 180 days if the activity authorized is not commenced or if the activity is commenced but abandoned for 180 days at a time before its completion.

Date _____

Applicants Signature

Zoning District	Zoning Compliance Complies Does not Comply	Fee: <i>Your permit will be considered void if a check submitted as payment is returned.</i>	Type of Construction
Occupancy Group:	Conditions: attached	Additional sheet may be	
Permit Approved by:			Date:

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SNOW LOAD DISCLOSURE

City of Salmon/Lemhi County
200 Fulton Suite 204 Salmon, Idaho 83467
(208) 756-6913 ext. 263
(Please Print)

Site Location: _____
(Site address or parcel number, Subdivision with Lot & Block Numbers)

Site Elevation: _____

Applicant Name: _____

Applicant Address: _____

Applicant Phone #: _____

Applicant Signature: _____

Site Specific Snow Load: _____

Permit #: _____

Building Official: _____ Date: _____

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**POST THIS CARD AT OR NEAR FRONT OF BUILDING
CITY & COUNTY BUILDING DEPARTMENT
INSPECTION RECORD**

Owner _____ Building Permit No. _____

Type _____ Occupancy _____ Date Issued _____

PLEASE KEEP IN A SAFE PLACE - THIS IS FOR YOUR RECORDS

**REMEMBER: NO WORK IS TO BE COVERED OR GO BEYOND THE POINT OF
INSPECTION UNTIL IT IS INSPECTED.**

INSPECTION	DATE	INSPECTOR
Footing, Foundation, & Slab Floor Inspections		
1. FOOTINGS: Before Concrete is poured - Setbacks, Trenches, Footings - Reinforcing. Order concrete at your own risk! Inspections must be done and passed before pouring		
2. STEMWALLS: Before Concrete is poured - Foundation Walls - Reinforcing. Order concrete at your own risk! Inspections must be done and passed before pouring		
3. FLOOR: Before Concrete is poured and after Under Floor Services have been signed off by our office and Plumbing Inspector if applicable. Order concrete at your own risk! Inspections must be done and passed before pouring		
Frame Inspection		
4. Framing Inspection: After roof, masonry, all framing, fire-stopping, draft-stopping and bracing are in place and after plumbing, mechanical and electrical rough inspections are approved.		
Insulation Inspection		
5. Insulation Inspection: After all penetrations have been sealed and the Insulation has been installed. (Refer to Res-Check)		
Sheet Rock		
6. Sheetrock Inspection: After the Sheet Rock is hung, but before it's taped.		
Final		
7. Final Inspection: After Electrical & Plumbing has been finalized and building is complete.		

REMEMBER: NO WORK IS TO BE COVERED OR GO BEYOND THE POINT OF INSPECTION UNTIL IT IS APPROVED. Re-inspections will be billed at the rate of \$47.00 per inspection. If the inspection takes more than one hour to complete, you will be billed at the rate of \$47.00 per hour. Please remember to obtain a certificate of occupancy. **Failure to call for inspections will result in a violation. 1st offense \$100.00, 2nd offense \$250.00, 3rd offense \$500.00, 4th offense misdemeanor.**

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